



Maria L. Smith

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Graphic Designer • Digital Photographer • Photo Editor • Bindery

Experience

MINUTEMAN PRESS OF BERLIN, NJ

Graphic Designer, Bindery & Printing Consultant • March 2013-Present

- Work & communicate with various clients daily to create custom designs
- Juggle multiple projects at once while performing bindery tasks
- Take product photos for clients, edit them, and use them in printed works
- Utilize & maintain bindery equipment and large laser printers

DPI COPIES, PRINTING, GRAPHICS, CHERRY HILL, NEW JERSEY

Graphic Designer, October 2010-June 2011

- Create logos, business cards, and other media for clients
- Design schematics and Visuals
- Communicate with clients in person, through e-mail, and over the phone
- Use large format printers, laminators, and perfect bind book machinery

POISON & ANTIDOTE, [HTTP://POISON-AND-ANTIDOTE.NET](http://poison-and-antidote.net)

Freelance Artist and Graphic Designer, October 2006-Present

- Create logos, websites, & other media for clients that are ready to print
- Design & print NCR forms and other multi-page documents
- Communicate with clients in person, through e-mail, and over the phone
- Take & edit photos and write content for SometimesFoodie.blogspot.com

Education

RUTGERS UNIVERSITY, CAMDEN NEW JERSEY

Art Major: Painting Concentration & Graphic Design Minor

GPA: 3.56 (as of November 2013)

Leadership Experience

RUTGERS CAMDEN ART STUDENTS LEAGUE, CAMDEN NEW JERSEY

President September 2009-December 2012

- Determine budgeting for each semester
- Chaired several fund raisers
- Booked and lead several bus-trips seating over 50 people out of state
- Designed posters, emails, and the club webpage.

Skills

- Digital Photography
- Photo Set-up & Editing
- Content Writing
- Webpage Design

ADOBE



MICROSOFT



Dean's List Recipient, 2006-2013

Athenaeum Recipient, 2010

Fine Arts Service Award Recipient, 2010

To see some of my work, visit my website: <http://poison-and-antidote.net>